PKM Educational Trust ®



R. R. Institute of Technology

Affiliated to VTU Belgaum and Approved by AICTE, New Delhi, Recognised by Govt. of Karnataka,

Accredited by NAAC with 'B+'

Raja Reddy Layout, Chikkabanavara, Bengaluru - 560 090

INTERNAL QUALITY ASSURANCE CELL

E-GOVERNANCE POLICY

Introduction:

E-Governance Policy is a framework that outlines the effective implementation and utilization of information and communication technology (ICT) tools in the administrative processes of an organization. The use of ICT tools can enhance the efficiency, transparency, and accessibility of services provided by an organization to its stakeholders. With the increasing dependence on technology in every aspect of our lives, e-governance policies are becoming increasingly relevant

E-Governance policies can streamline administrative processes, improve service delivery, and increase citizen participation in decision-making processes. The implementation of e-governance policies can also promote accountability, reduce ambiguity, and increase public trust in the organization. Overall, an effective e-governance policy is crucial for the success of any organization in today's digital age.

Objective:

The objective of this E-Governance Policy is to provide a framework for the effective implementation and utilization of information and communication technology (ICT) tools in the college's administrative processes. This policy aims to enhance the efficiency, transparency, and accessibility of services provided by the college to its stakeholders, including students, staff, faculty, and the wider community.

Policy:

1. The college will establish a comprehensive e-governance system that will enable stakeholders to access services online and facilitate the smooth functioning of the college's administrative processes.

2. The college will ensure that all e-governance initiatives comply with the relevant laws and regulations, including data privacy and security.

College Website:

1. The college website will be the primary source of information for all stakeholders.

2. The website will be regularly updated with relevant information, including admission requirements, course information, fee structures, and important notices

3. The website will be designed to be user-friendly and accessible to all stakeholders.

Admissions:

1. The college will establish an online admission system that will enable prospective students to apply for admission online.

2. Interviews and initial interaction with the prospective students will be conducted online using e-platforms to ensure fair access to students from other locations

3. The admission system will be designed to be user-friendly and accessible to all applicants.

4. The e-admission process will exist alongside traditional modes of admissions to ensure inclusivity and accessibility

5. The admission system will be integrated with the college's accounting system to enable seamless processing of fees and payments.

Accounting:

1. The college will establish an online accounting system that will enable the efficient and transparent processing of financial transactions.

2. The accounting system will be designed to be user-friendly and accessible to all authorized personnel.

3. The accounting system will be integrated with the college's administrative software to enable seamless processing of financial transactions.

4. Students will be encouraged to pay all fees pertaining to their tuition, exams, labs etc using the e-platforms

Administrative:

1. The college will implement an administrative software system that will enable the efficient management of administrative processes.

2. The administrative software will be designed to be user-friendly and accessible to all authorized personnel.

3. The administrative software will be regularly updated and maintained to ensure its efficient functioning.

4. All third party software will be duly accounted for and audited internally



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E- Governance report 2018-2023

This report provides an overview of the e-governance initiatives implemented by the organization in the following areas

- The Institute accounts are maintained through Integrated Central Management Systems (ICMS). Student fee collections, receipt generation and student profile and their accounts are maintained by the software.
- Details of all accounts and salary are maintained by the software.
- Students can pay the admission fee online.
- The academic administration is managed through the ICMS.
- The Institute maintains its website www.rrit.ac.in to communicate its values and updates to the stakeholders.
- Social Media, Google Groups, Google link for feedback mechanism, online Grievance Redressal Mechanism, Alumni linkages are maintained for periodical upgradation and updation of day-to-day activities.
- Eligible students are motivated to apply for SC-ST Scholarship, e-pass (KARE Pass) for OBC Candidates, National Scholarship Portal, Student Scholarship Portal (SSP), Defence Ward Scholarship, BBMP Scholarship, BMTC Scholarship, and North East and J&K students.
- Admission enquiry and online admission are used in an effective manner
- ICMS modules are used to maintain administrative records
- All University examination data related task are carried out by the e-portal as shared through University approved portal
- The organization established standard operating procedures (SOPs) for the maintenance and repair of hardware and software infrastructure, and it ensured that all authorized personnel
- All areas of e-governance are managed and maintained by dedicated IT team Under the supervision of Principal.

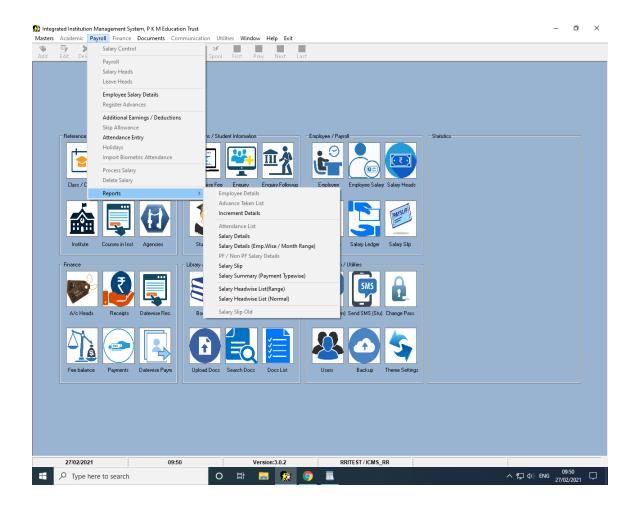
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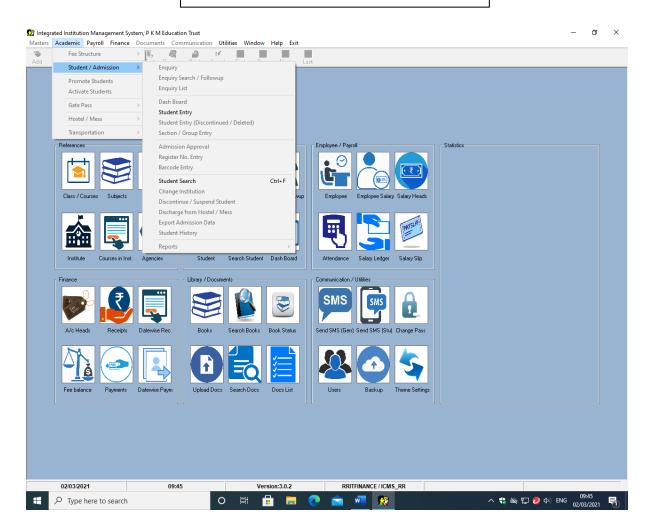
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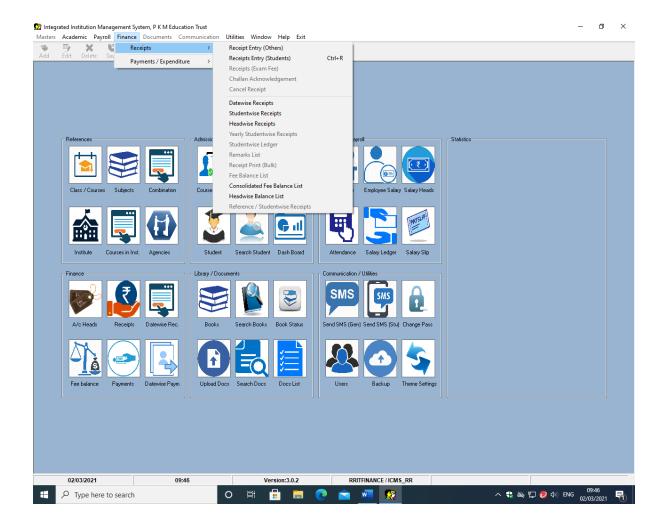
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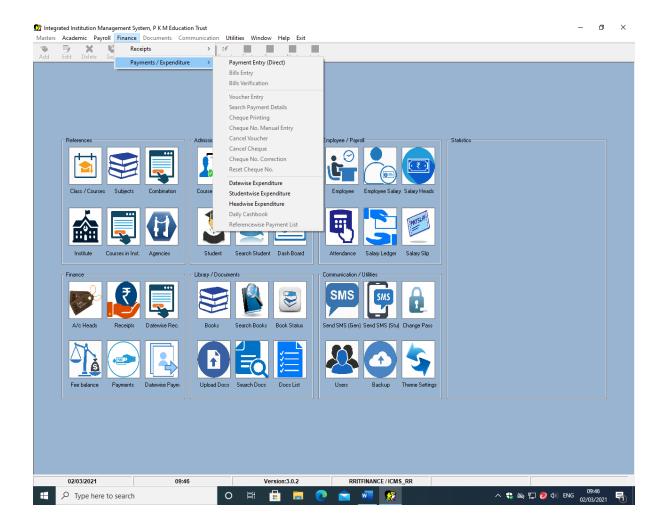
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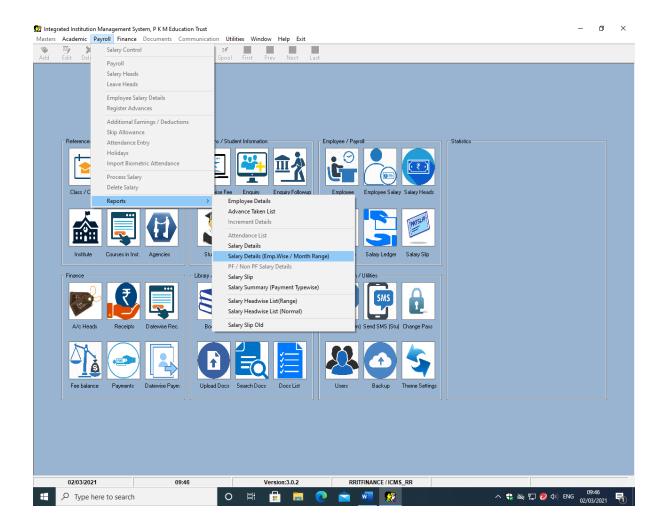


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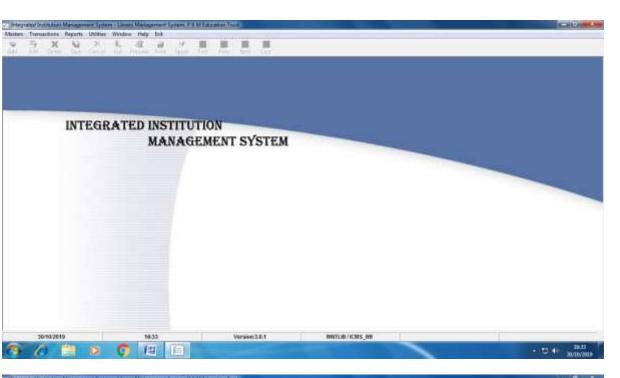








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